

East Taieri Preschool Fees Schedule

From September 2020, the following charges will apply:

20 Hours ECE

East Taieri Preschool offers 20 Hours free ECE to children aged 3 to 6 years. (Maximum of 6 hours per day and 20 hours per week). No fees are charged for enrolled, eligible, and attested 20 Hours ECE.

Fees

\$5.50 per enrolled hour or part thereof (GST incl.) for enrolled hours outside 20 Hours ECE eligibility

Under 3s:

\$5.50 per enrolled hour or part thereof (GST incl.)

Optional Charge Request

50c per enrolled hour (GST incl.) for families who have agreed to this request

Late Fee

A late fee will be charged for any child who is collected late following the end of their session time. The fee is a \$5.00 charge within the first quarter of an hour and \$5.00 for every quarter of an hour thereafter.

Excursions

Any costs incurred during a Preschool excursion as per the excursions policy

Charging and Payment of Fees

We are a non-profit making organization and rely on a regular cash flow to maintain our high standards. We appreciate the co-operation of all families in this matter. Please refer to the 'Finance' policy for more information

Procedure:

1. Fees are set by the Executive Committee and will be charged per booked hour or part thereof. Invoices will be issued on a regular basis.
2. If a child attends a session on a casual basis, the child's attestation form must be signed and dated by the parents/whānau confirming that the child is not enrolled at another service that is able to claim Government Funding for those hours.
3. No reduction in any charges will be given if more than one child from the same family attends preschool.
4. Fees and Optional Charges will not be charged for statutory holidays when the Preschool is closed.

5. Payment of Fees and Optional Charges are not required if a child is absent due to the following infectious diseases: Campylobacter, Chicken Pox, Conjunctivitis, Giardia, Gastroenteritis, Glandular Fever, Hand Foot and Mouth Disease, Hepatitis A and B, Influenza, Impetigo, Measles, Meningitis, Mumps, Ringworm, Rubella, Salmonella, Scabies, Strep. Throat, Slapped Cheek, Whooping Cough (must be supported by a medical certificate).
6. Payment of Fees for absences due to unforeseen circumstances (other than 5. above), must be made for the first 2 weeks of absence unless covered by the '20 Hours ECE' scheme. Payment of Fees for absences greater than 3 weeks will be at the discretion of the Centre Manager, depending on the individual circumstances.
7. Fees and Optional Charges are not charged for families who have notified they will be absent during primary school term breaks.

Any holidays taken outside of these times will require the usual Fees to be paid.

Note: 20hrs ECE funding cannot be claimed for absences which continue into a fourth week and beyond. Funding will resume when the child returns to the service.

8. It is the policy of East Taieri Preschool to charge fees for the hours preschool may be closed due to circumstances beyond our control – e.g. flood/snow – unless the hours are funded under the '20 Hours ECE' scheme.
9. An Optional Charge will be requested from parents/whānau. Written agreement to pay the Optional Charge must be obtained at the time of enrolment. The amount of the optional charge will be set by the Executive Committee and will be reviewed every 6 months – at the end of the 2nd and 4th terms – and parents/whānau will be notified of any change to the amount of the request. Written agreement from parents/whānau will be required if any changes are made to the amount requested.
10. Refer to Appendix 3 in the Policies and Procedures manual for the procedure to be followed for unpaid accounts.